



Making a world of difference

ISS Administrative Searches is pleased to announce...

American Embassy School

New Delhi, India

Seeks High School Principal

Application Deadline:

Friday, January 18, 2019

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High School Principal

The American Embassy School provides a balanced education defined by a joyful pursuit of excellence in academics, athletics, arts and service. We enable each student to be an inspired lifelong learner and a responsible, compassionate global citizen.

The American Embassy School, New Delhi (AES) seeks an experienced, student-centered High School Principal who combines warmth and emotional intelligence with a deep understanding of curriculum, instruction and student learning. We seek an exemplary administrator with the proven ability to model and facilitate professional collaboration. High level communication skills are critical, including listening, speaking, presenting and writing. A strong work ethic and much personal energy are essential. Adaptability, patience and good humor are vital personal qualities, together with a genuine interest in living in India.

The position will begin on 1 July, 2019. Interested applicants can learn more about the school at www.aes.ac.in. A packet of information about this leadership position is also available at careers.aes.ac.in.

Requirements

Master's degree in Educational Leadership, or Curriculum and Teaching, 5 years of high school teaching experience and 3–5 years of experience as a High School Principal or full time Assistant Principal in a US or comparable international school.

Salary and Benefits

The salary is highly competitive and will be commensurate with the qualifications and experience of the successful candidate. The package includes a generous tax-paid salary, attractive, furnished housing with utilities, matching retirement plan, worldwide health insurance, annual travel allowance, shipping allowance, tuition for dependent children, and ample professional development opportunities.

Application Process

Candidates are requested to apply online at the AES website (careers.aes.ac.in) by submitting one PDF document that includes a cover letter, educational and leadership philosophy, résumé and a list of at least three references with contact details. This process also includes completion of a brief online candidate summary information sheet. Referees should include your current supervisor and may include one administrative colleague. Open letters of reference from supervisors or Board members are welcome and should be included in the single PDF, but they will not substitute for referee contact information.

The application deadline is Friday, January 18, 2019.

The school reserves the right to close the selection process at any time if the right candidate is found. The review of files will begin as applications are received. Skype interviews of selected candidates will take place on a rolling basis and can be scheduled at any time after applications have been received. Candidates selected for on-site interviews will be notified before the end of January, and should be available for a visit to New Delhi in late February or early March.



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ISS Administrative Searches is proud to assist American Embassy School with their search for a High School Principal.

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All application materials should be sent to the school as directed, not to ISS.

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